



University
of Victoria

**Approved for Release
by the Senate
of the University of Victoria**

MINUTES

A meeting of the Senate of the University of Victoria was held on January 6, 2017 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. APPROVAL OF THE AGENDA

Motion: (P. Kostek/C. Shankman)

That the agenda be approved as circulated.

CARRIED

2. MINUTES

a. December 2, 2016

Motion: (R. Lipson/J. Webber)

That the minutes of the open session of the meeting of the Senate held on December 2, 2016 be approved and that the approved minutes be circulated in the usual way.

CARRIED

3. BUSINESS ARISING FROM THE MINUTES

There was none.

4. REMARKS FROM THE CHAIR

a. President's Report

Prof. Cassels provided a report to Senate.

With respect to matters at the university, Prof. Cassels reported on the campus update held on December 7, 2016. He provided an update on the work being undertaken with respect to the sexualized violence policy and on the draft Indigenous Plan. He reported on appointments to the Board of Governors, as well as appointments and reappointments to administrative positions at the university. Prof. Cassels reported on a number of upcoming events, including the Provost's Diversity Research Forum, Mental Health Awareness Week and the President's Extraordinary Service Awards. Finally, he announced a number of awards received by members of the university community.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. Senate Committee on Academic Standards

i. Proposed Policy and Guidelines Regarding the Use of Editors

Dr. Beam introduced the proposal. She reviewed the background and rationale. Dr. Beam also provided a summary of the work undertaken by the committee to develop the proposal. Dr. Rosaline Canessa, who had served as acting committee chair from September to December 2016, provided comments on the proposed guidelines for instructors.

Members of Senate provided comments on the proposal. A question was raised regarding the authority of graduate supervisors and supervisory committees to edit work. Dr. Beam responded that graduate supervisors were included in the definition of “instructor” in the Policy on Academic Integrity, but agreed that “supervisory committee” could be added to the wording as a friendly amendment.

A concern was raised regarding application of the policy to graduate students. In particular, it was noted that students often include published works in theses and dissertations and suggested that graduate students are particularly vulnerable to inadvertent policy violations. It was also suggested that the policy lacked the clarity necessary to protect graduate students. One member of Senate commented that many departments have policies that could address this concern. Dr. Beam commented on application of the Policy on Academic Integrity to graduate students more generally, noting that there are often opportunities for re-writing before penalties are imposed.

A concern was raised regarding application of the policy to international students, noting that it would be easier to identify violations of the policy by international students whose first language is not English. Dr. Beam commented on the mechanisms used to identify policy violations more generally. She also noted there was a preventative element in the policy statement.

Questions were raised about the use of editing software. Dr. Beam confirmed that use of editing software would be authorized with permission from the instructor.

A comment was made regarding the importance of educating teaching assistants, peer helpers and others who provide tutoring services about the policy and the parameters of permissible activities.

One member of Senate commented that the university currently has no regulations regarding use of editors. It was suggested that a policy statement would provide clarity regarding the rules and serve as the foundation for a discussion between instructors and students about permissible activities.

In response to a question about the definitions in the guidelines, Dr. Beam said the definitions reflect statements from the Editors' Association of Canada. She added that the definitions are not intended to be prescriptive and instead are intended to assist instructors in applying the policy.

A concern was raised about the breadth of the policy and it was suggested that the policy could be limited to paid editing only.

A concern was raised regarding inclusion of the word "contribute" in the definition of work undertaken by an editor. Dr. Beam acknowledged that the word had a broad meaning but said it had intentionally been included to cover the range of editing of non-written work. A comment was made that student learning and engagement could be stifled by inclusion of such a broad word because students would be unclear about what activities are permissible under the policy. It was suggested that if the word "contribute" remained in the policy it could be further clarified, or that the categories of editing outlined in the guidelines could be referenced in the policy in order to provide some clarity to students.

A comment was made regarding use of the term "peer review" and the intended meaning of the term in the context of the policy. Dr. Beam said this was intended to mean review by other students and acknowledged this could be clarified.

In response to reiteration of the concern about the application of the policy to graduate students, Dr. Capson explained that handbooks were being developed for each graduate program. He acknowledged that inclusion of information about the policy was important.

Dr. Lipson suggested referring the proposal back to the committee for further consideration. Dr. Beam asked members of Senate to carefully consider referring the policy back, and requested that such a motion only be passed if the committee's attempts to address the concerns would be positively received. She suggested that Senate might not be ready to pass a policy regarding the use of editors and said if that were the case, it would be her preference that this were acknowledged.

Motion: (R. Lipson/C. Shankman)

That Senate refer the proposal back to the Senate Committee on Academic Standards.

CARRIED

Dr. Beam thanked members of Senate for their thoughtful engagement. Ms. Andersen summarized the comments received from members of Senate.

ii. Changes to Academic Standards within the Department of Theatre

Dr. Beam introduced the proposal. Dr. Eva Baboula, Associate Dean, Faculty of Fine Arts, provided a detailed summary of the proposal.

Motion: (S. Beam/S. Lewis)

That Senate approve the proposed changes to the GPA requirements to the BA Honours in Theatre History and the BFA Major in Theatre, as recommended by the Faculty of Fine Arts.

CARRIED

iii. Changes to Faculty of Engineering Deferred and Supplemental Examinations sections of the Academic Calendar

Dr. Beam introduced the proposal.

Motion: (S. Beam/R. St. Clair)

That Senate approve the proposed changes to the deferred and supplemental examinations sections of the academic calendar, as recommended by the Faculty of Engineering.

CARRIED

b. Senate Committee on Agenda and Governance

i. 2015/2016 Annual Report

Prof. Cassels presented the annual report.

ii. Consultation regarding Sunday Examinations and Fall Reading Break

Ms. Andersen summarized the work undertaken by the committee since the November 2016 Senate meeting. She explained that a number of consultations had been undertaken with respect to the issue of Sunday examinations. Ms. Andersen provided a preliminary overview of some of the issues identified to date.

Members of Senate engaged in a brief discussion regarding the issue of Sunday examinations. It was noted that the consultation memo had been circulated to faculty members by Chairs and Directors in different ways, resulting in only some faculty members having an opportunity to comment. The perceived benefits of a longer reading break to student mental health were discussed. Some operational challenges were noted.

Ms. Andersen invited members to submit further comments by email.

iii. Appointments to 2016/2017 Senate Standing Committees

Dr. Lepp presented the nominations.

Motion: (A. Lepp/J. Walsh)

That Senate approve the appointments to the 2016/2017 Senate standing committees for the terms indicated in the attached document.

CARRIED

iv. Upcoming Senate committee vacancies

Ms. Andersen reviewed the report.

In response to a question regarding faculty membership from the Faculty of Education on the Senate Committee on Learning and Teaching, Ms. Andersen said she would raise the issue with the Senate Committee on Agenda and Governance.

c. Senate Committee on Awards

i. New and Revised Awards

Dr. Walsh introduced the proposal. He noted that a revised document had been circulated due to editorial errors in the terms of reference for some of the awards.

Motion: (J. Walsh/C. Shankman)

That Senate approve, and recommend to the Board of Governors that it also approve, the new and revised awards set out in the attached document:

- Chair in Transgender Studies Undergraduate Research Scholarship (revised)
- Chair in Transgender Studies Doctoral Degree Research Scholarship (revised)
- Chair in Transgender Studies Master's Degree Research Scholarship (revised)
- Chair in Transgender Studies Doctoral Degree Research Scholarship for Trans and Non-Binary Students (revised)
- Chair in Transgender Studies Master's Degree Research Scholarship for Trans and Non-Binary Students (revised)
- Dennis, Jerome, and Peter Zachary Award in Ukrainian Studies (new)*
- Elizabeth (Betty) Valentine Prangnell Scholarship (revised)*
- Freedom 55 Financial Fitness and Community Wellness Award (new)

** Administered by the University of Victoria Foundation*

CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

a. Teaching and the Organization of Courses and Programs (AC1150)

Dr. Wright introduced the proposal.

Motion: (N. Wright/R. Grant)

That Senate rescind the university policy AC1150 “Teaching and the Organization of Courses and Programs”.

CARRIED

b. Examinations and Grades (AC1125)

Dr. Wright introduced the proposal.

Motion: (N. Wright/S. Lewis)

That Senate approve adding the sentence:

“Each faculty assumes complete responsibility for the invigilation of its own examinations.”

to the “Regulations Governing Administration of university Examinations” section of the Undergraduate Calendar.

AND

That Senate rescind the university policy AC1125 “Examinations and Grades”.

CARRIED

9. OTHER BUSINESS

Dr. Eastman reported that Prof. Cassels’ first term as President was ending on June 30, 2018. In accordance with the Procedures for the Search, Appointment or Reappointment of the President and Vice-Chancellor, an appointment committee was being struck. She said a call for nominations would be issued for the two Senate representatives on the committee.

There being no other business the meeting was adjourned at 5:15 p.m.

Senate Meeting January 6, 2017

Name	In Attendance	Regrets		Position
Alamchandani, Dheeraj	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Andersen, Carrie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate University Secretary	By invitation
Aragon, Janni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Armstrong, Alicia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Baer, Doug	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the Faculty
Bashir, Rizwan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Beam, Sara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Beaveridge, Chandra	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Begoray, Deborah	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the faculty members
Bengtson, Jonathan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Librarian	Ex officio
Bennett, Paige	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Brown, Michelle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Butler-Palmer, Carolyn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	<input type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Capson, David	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Graduate Studies	Ex officio
Cassels, Jamie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	President and Vice-Chancellor	Chair of Senate
Castle, David	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Vice-President Research	Ex officio
Charlton, Lauren	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Coates, Zoë-Blue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Colby, Jason	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Dechev, Nikolai	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Devor, Aaron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Diacu, Florin	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Science	Elected by the Faculty
Driessen, Peter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the Faculty
Dunsdon, Jim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Student Affairs	By invitation
Durno, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Librarian	Elected by the Professional Librarians
Eastman, Julia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	University Secretary	Secretary of Senate
Francis Pelton, Leslee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the faculty members
Gagné, Lynda	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Gillen, Mark	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Law	Elected by the Faculty
Gillis, Kathy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Faculty of Science	Elected by the faculty members
Goto-Jones, Christopher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Humanities	Ex officio
Grant, Rebecca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
Gray, Garry	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Greengoe, Nicole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Registrar	By invitation
Hallgrimsdottir, Helga	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Social Sciences	Elected by the faculty members
Haskett, Tim	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the faculty members
Hicks, Robin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the faculty members
Jackson, LillAnne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Engineering	Elected by the faculty members
Klein, Saul	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Peter B. Gustavson School of Business	Ex officio
Kostek, Patricia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the Faculty
Krull, Catherine	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vice-President Academic and Provost	Ex officio
Kushniruk, Andre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by the Faculty
Lemieux, Andrew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Lepp, Annalee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Humanities	Elected by the Faculty
Lewis, Susan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Fine Arts	Ex officio
Liddell, Peter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Convocation Senator	Elected by the convocation
Lipson, Robert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Science	Ex officio
Lukenchuk, Ben	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Marck, Patricia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Human and Social Development	Ex officio
Maroney, Samuel	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Peterson, Bernadette	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Prendergast, Monica	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Renwick-Shields, Brontë	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Rogers, Shelagh	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chancellor	Ex officio
Rush, Richard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Acting Dean, Division of Continuing Studies	Ex officio
Salem, Joseph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Schallië, Charlotte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Graduate Studies	Elected by the Faculty
Shankman, Cory	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Smith, Brock	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Peter B. Gustavson School of Business	Elected by the Faculty
St. Clair, Ralf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Education	Ex officio
Thomas, Ann-Bernice	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Tiedje, Tom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Engineering	Ex officio
Timayo, Susan	<input type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Ulysses, Alicia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Continuing Sessional	Elected by the Continuing Sessionals
Vance, Marie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Student Senator	Elected by the students
Varela, Diana	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Science	Elected by the Faculty
Walsh, John	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Education	Elected by the Faculty
Warburton, Rebecca	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Human and Social Development	Elected by faculty members
Webber, Jeremy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dean, Faculty of Law	Ex officio
Wright, Bruce	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Head, Division of Medical Sciences	
Wright, Nancy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Associate Vice-President Academic Planning	By invitation
Wyatt, Victoria	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Faculty of Fine Arts	Elected by the faculty members

MEMBERSHIP OF THE SENATE OF THE UNIVERSITY OF VICTORIA
Effective January 1, 2017

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)

Chancellor: Shelagh Rogers (31/12/17)
President and Vice-Chancellor: Jamie Cassels, Chair
V.P. Academic & Provost: Valerie Kuehne
V.P. Research: David Castle
Dean, Peter B. Gustavson School of Business: Saul Klein
Dean of Education: Ralf St. Clair
Dean of Engineering: Thomas Tiedje
Acting Dean of Continuing Studies: Richard Rush
Dean of Fine Arts: Susan Lewis
Dean of Graduate Studies: David Capson
Dean of Humanities: Christopher Goto-Jones
Dean of HSD: Patricia Marck
Dean of Law: Jeremy Webber
Dean of Science: Robert Lipson
Dean of Social Sciences: Catherine Krull
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES

- Section 35 (2) (g)

BUSI: Rebecca Grant (30/6/19)
Brock Smith (30/6/18)
EDUC: Monica Prendergast (30/6/19)
John Walsh (30/6/17)
ENGR : Peter Driessen (30/6/19)
Nikolai Dechev (30/6/17)
FINE: Carolyn Butler Palmer (30/6/19)
Patricia Kostek (30/6/18)
GRAD: Sara Beam (30/6/19)
Charlotte Schallié (30/6/17)
HSD: Lynda Gagné (30/6/19)
Andre Kushniruk (30/6/18)
HUMS: Jason Colby (30/6/18)
Annalee Lepp (30/6/19)
LAWF: Gillian Calder (30/6/17)
Mark Gillen (30/6/19)
SCIE: Florin Diacu (30/6/17)
Diana Varela (30/6/17)
SOSC: Janni Aragon (30/6/18)
Doug Baer (30/6/17)

MEMBERS ELECTED BY THE FACULTY MEMBERS

- Sections 35 (2) (g)

Deborah Begoray – EDUC (30/6/18)
Aaron Devor – SOSC (30/6/17)
Kathryn Gillis – SCIE (30/6/17)
Garry Gray – SOSC (30/6/19)
Helga Hallgrimsdottir – SOSC (30/6/18)
Tim Haskett – HUMS (30/6/17)
Robin Hicks – SCIE (30/6/18)
LillAnne Jackson – ENGR (30/6/17)

MEMBERS ELECTED BY THE FACULTY

MEMBERS (continued)

Leslee Francis Pelton – EDUC (30/6/17)
Joseph Salem – FINE (30/6/17)
Rebecca Warburton - HSD (30/6/19)
Victoria Wyatt - FINE (30/6/19)

MEMBERS ELECTED FROM THE STUDENT

SOCIETIES – Section 35 (2) (h)

Dheeraj Alamchandani (ENGR) (30/6/17)
Alicia Armstrong (BUS) “
Paige Bennett (SOSC) “
Michelle Brown (SOSC) “
Zoë-Blue Coates (HUMA) “
Andrew Lemieux (GRAD) “
Ben Lukenchuk (SOSC) “
Samual Maroney (LAW) “
Bernadette Peterson (SCIE) “
Brontë Renwick-Shields (SOSC) “
Cory Shankman (GRAD) “
Ann-Bernice Thomas (FINE) “
Susan Timayo (SOSC) “
Marie Vance (GRAD) “
TBA (EDUC) “
TBA (HSD) “

MEMBERS ELECTED BY THE CONVOCATION

– Section 35 (2) (i)

Rizwan Bashir (30/06/18)
Chandra Beaveridge (30/06/18)
Lauren Charlton (30/06/18)
Peter Liddell (30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)

Head, Division of Medical Sciences: Bruce Wright
Member elected by the Professional Librarians:

John Durno (30/06/18)

Continuing Sessional: Alicia Ulysses (30/06/17)

SECRETARY OF SENATE - Section 64 (2)

University Secretary: Julia Eastman

BY INVITATION - Seated with specified speaking rights

Assoc. V.P. Student Affairs: Jim Dunsdon
Assoc. V.P. Academic Planning: Nancy Wright
Registrar: Nicole Greengoe
Associate University Secretary: Carrie Andersen